

Problem-Solving Steps

There are six steps for solving problems that you will teach. Use the following list to remember the sequence of the steps:

- 1. Define the problem**
- 2. Include others**
- 3. Describe the best possible outcome**
- 4. List options**
- 5. Weigh the pros and cons**
- 6. Decide which option to take**

Make a set of the problem-solving steps for each group of participants by printing a copy of this sheet for each group of participants and cutting the steps apart on the dotted lines.

Define the problem	Include others
Describe the best possible outcome	List options
Weigh the pros and cons	Decide which option to take